

Minutes of the
Mid-Wisconsin Federated Library System
Board of Trustees Meeting
Tuesday, November 26, 2013

The regular meeting of the MWFLS Board of Trustees was called to order at 6:00 p.m. at Mid-Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin. Ruth Schmitt called the meeting to order. Ruth welcomed Trustees, Staff, and Librarians.

ROLL CALL

MEMBERS PRESENT: Sarah Butts, Jane Colwin, Paul Marose (left at 6:19), Doug Rakowski, Ruth Schmitt, Juanita Schultz, Sue Smith, Dan Stoffel, William von Rohr, Audrey Wolter.

MEMBERS ABSENT:

MEMBERS EXCUSED: Polly Edgar, Gary Morgenstern, Dwayne Morris

MWFLS STAFF: Sue Cantrell, System Director; Dustin Foust, Library System Services Technician, Jackie Jacak, Business Manager.

GUESTS PRESENT: Steve Ohs, Interim Director Lakeshores Library System.

MINUTES

A motion was made by Rakowski and seconded by Colwin to approve the October 29, 2013 minutes with correction to page #2 "addition of one oppose to roll call motion on parking lot payment approval". Motion carried by voice vote, all in favor.

FINANCIAL REPORTS

A motion was made by Stoffel and seconded by Marose to approve payment of October Computer Checks in the amount of \$75,615.97 and Manual Checks in the amount of \$872.78 and director requested reimbursement of \$516.42 for a total of \$77,005.17. Motion carried by roll call vote, all in favor.

OPERATIONS REPORT

Director's Report

- Cantrell reported Quality Control Service has started working on upgrading the HVAC system.
- MWFLS resource library, West Bend, has unexpended resource funds paid to them over the past several years from MWFLS. Sue asked the West Bend board if they would be willing to pay for Zinio with these unexpended funds. The board approved the request at their November meeting.
- Schultz will be retiring from the MWFLS board at the end of 2013. Cantrell thanked her for serving the past 14 years.
- Foust and Cantrell interviewed three candidates for the open tech position. At this time, they will not be hiring.

Technology Report

- No further information was provided.

Merger Committee

- Both LLS and MWFLS merger committees met at Whitewater to discuss the finding of David Maccoux of Schenck and Associates in regard to the financial assets of both systems. The accountant reviewed that there are significant differences in assets between the two systems since MWFLS owns their building.
- Bud Gayhart, from UW Whitewater also attended the November meeting. Bud informed the committee that he could be retained to help facilitate the committee through the process. The Merge Committee passed a motion to retain Mr. Gayhart's services to do a feasibility study. Ohs and Cantrell will work with Mr. Gayhart to start this process.

UNFINISHED BUSINESS

MWFLS/LLS Merger Update

It was moved by Colwin and seconded by Rakowski at 6:19 that the MWFLS Board of Trustees go into closed session under Exemption 19.85 (1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." (discussing the implications of dissolving both systems.). Motion carried by roll call vote, 9 ayes, 1 abstain.

It was moved by Stoffel and seconded by Colwin that the MWFLS board of trustees convene back into open session at 7:04 p.m. Motion carried by roll call vote, all in favor.

It was moved by Stoffel, seconded by Colwin to discontinue merge discussions with Lakeshores Library System. Motion carried by voice vote, all in favor.

NEW BUSINESS

Creation of a Nominating Committee by the Board President

The following members were appointed to the 2014 Nominating Committee:

Paul Marose, Dodge County

Dwayne Morris, Jefferson County

Gary Morgenstern, Washington County

ADOPT NEXT MEETING DATE & ADJOURNMENT

Next meeting will be Tuesday, January 28, 2014 at 6:00p.m at Mid-Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin.

It was moved by Rakowski and seconded by Colwin to adjourn the meeting. Schmitt, Board President, adjourned the meeting at 7:07 p.m.

Respectfully Submitted,
Jackie Jacak, Recording Secretary